



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	JEEVAN REKHA PRATISTHAN'S MAHILA B.C.A.MAHAVIDYALAYA
• Name of the Head of the institution	Dr.Puri Devanand Sadanand
• Designation	Principal (incharge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02382224556
• Mobile No:	9372346476
• Registered e-mail	jrp.latur@gmail.com
• Alternate e-mail	strim2002@gmail.com
• Address	PLOT NO E-51, BEHIND FORD SHOWROOM, M.I.D.C., Latur
• City/Town	City
• State/UT	Maharashtra
• Pin Code	413531
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	
• Type of Institution	Women
• Location	Urban

• Financial Status	<b>Self-financing</b>				
• Name of the Affiliating University	<b>Smt. Nathibai Damodar Thackersey Women's University</b>				
• Name of the IQAC Coordinator	<b>Prof. Trimukhe Santosh Ganeshrao</b>				
• Phone No.	<b>02382224556</b>				
• Alternate phone No.	<b>02382224556</b>				
• Mobile	<b>8788298900</b>				
• IQAC e-mail address	<b>strim2002@gmail. com</b>				
• Alternate e-mail address	<b>strim2002@gmail. com</b>				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://mahilabca.com/userfiles/file/jrp_agar_2020-21.pdf">http://mahilabca.com/userfiles/file/jrp_agar_2020-21.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://mahilabca.com/page.php?slug=ay21-22">http://mahilabca.com/page.php?slug=ay21-22</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.03</b>	<b>2021</b>	<b>29/08/2021</b>	<b>30/08/2026</b>
<b>6. Date of Establishment of IQAC</b>			<b>10/06/2015</b>		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. Accreditation of Institute by NAAC-Peer Team visit on 28/09/2021 and 29/09/2021. 2. Effective Monitoring of Teaching-Learning Process is carried out. 3.Feedback on curriculum and teaching learning process is taken and action taken report is displayed. 4. Conduction of Extra-curricular activities as Art Competitions, Poster presentation to nurture the creative minds of students. 5. Workshops/Seminars on Career Guidance are organized. 6. Being a Women's college Women's day is celebrated with Swayam sidha Mahila Mandal to aware girl students about Atma-Niarbharta (self-sufficient). 7. Three Training workshops on Rakhi Making, Tie and Dye and Paint a Planter are organized. 8. Educational Awareness Session were arranged in the nearby villages.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		
Plan of Action	Achievements/Outcomes	
Academic Monitoring	<p>Monthly syllabus review was carried out through IQAC. Faculties who were lagging in syllabus completion were provided extra lectures. it Ensure timely syllabus completion</p>	
To enhance and upgrade Digital resources available	<p>Regular lecture conduction carried out through digital</p>	

	platforms in the covid pandemics.
To Be a NAAC Accredited Institute	NAAC peer team visited the campus on 28/09/2021 and 29/09/2021. Team appreciated the efforts taken to provide education to the girls from rural background. Our institute is Accredited with Grade B
Conduction of ART Competition	To nurture the creativity of students Art Competition was arranged on 11/12/2021.
Workshop Conduction	Four Workshops namely Rakhi Making, Tie and Dye, T-shirt Painting and Paint a Planter were organized for B.Design students. Outcome of these workshops is students got hands-on training.
Training and Placement activities	As a part of training activity, Session on Opportunities in Banking sector, Session on Preparation of MCA-CET, Technical session on Web-Development etc were organized.As a result of this two of our students are pursuing Higher education.
Alumni Meet	Alumni Meet was orgnised on 21/02/2022. The objective of this meeting was to maintain a contact between Alumni and Current students
Parent Meet	Parents are made aware about institutional Goals and students performance.
<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
Governing Body of Institute	08/06/2021

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	19/01/2023

**15. Multidisciplinary / interdisciplinary**

- Workshop on Rakhi making, Tie and Dye, T-shirt painting was organized by B.Design Department as a part of interdisciplinary program to the students of other departments.

**16. Academic bank of credits (ABC):**

It is Maintained at University Level

**17. Skill development:**

- Skill Development is an essential part of curriculum. Being a part of it Hands on Training workshops on Rakhi Making, Tie and Dye, T-shirt Painting and Paint a Planter were organized. The objectives this workshop is to develop the design skills of students.
- Two weeks add on program on web Development was conducted for the skill development of B.C.A. Students.

**18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

- Curricular and Extra-curricular activities like Art competition that includes Poster Presentation, Fabric Painting, Fancy-Dress, Mehandi Competition, Dish-Making are arranged to nurture the creativity of students.
- To inculcate culture values amongst students, on the occasion of Women's Day Celebration visit to Swayam sidha Mahila Mandal was arranged. The objective of this visit is to aware the girls students about Atma-Nirbhar Bharat.
- To inculcate Indian Women's contribution to the society, Savitribai Phule Jayanti and Rajmata Jijamata Jayanti is celebrated.

**19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):**

- Course outcome of every course is made available at

institutional website.

- Program outcomes are displayed in the campus. These Program outcomes are also shared with students in the very first lectures.
- Teachers have communicated students about course outcomes and program outcomes.
- Mapping of course outcome and program outcome is done based on Unit test marks.

## 20.Distance education/online education:

- Due to covid-guidelines part-I theory and practical sessions were conducted online through Google meet.
- Study material is shared through Google classroom and whatsapp groups.

## Extended Profile

### 1.Programme

1.1	86
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	400
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	186
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	72
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>3.Academic</b>		
3.1		18
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		18
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1		8
Total number of Classrooms and Seminar halls		
4.2		20.20583
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		75
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The Institute is affiliated to S.N.D.T. Women's University, Mumbai.
- Our institute takes all necessary efforts to ensure effective curriculum delivery through well documented process as

follows.

- The Odd-semester of University commences in the third week of June & even-semester starts in the third week of November.
- Before commencement of Academic activities, Academic calendar is prepared by taking inputs from University Academic calendar.
- Distribution of work-load for next semester is done soon after the end of current semester based on expertise and choice of faculty.
- Time-Table is prepared for all classes and it is displayed well in advance.
- Every faculty members prepare course file of allotted subjects, prepares notes and get verified by principal.
- Following documents are maintained related to curriculum delivery Academic calendar.

1. Time Table.
2. Teaching plan
3. Practical plan.
4. Assignment questions.
5. Course outcomes.
6. Laboratory manuals are prepared for each Laboratory and distributed to the students during the beginning of each semester.
7. The continuous assessment and unit test records are maintained and are informed to the parents Remedial classes are conducted of slow learners for different courses. Special talks, Workshops on trending technologies are conducted by experts from Industry/ Academicians. Students feedback are taken once in a semester on teaching learning and are analyzed, necessary actions are initiated.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Institute is affiliated to S.N.D.T. Women's University, Mumbai.
- The Academic Calendar prescribed by university consists of Start and End Date of semester, List of holidays.



- By taking inputs from University Academic calendar, institute prepares its own Academic calendar which consist of
- Start and End dates of Academic.
- Unit test I and II conduction dates.
- Presemester Examination dates.
- Practical Examination List of holidays.
- The Unit test I and II are conducted as per the schedule and evaluation process is carried out in transparent manner.
- Time table of each unit test is prepared and displayed on notice board well in advance.
- The students can see their respective answer books and discuss their queries with concerned staff.
- The students will be informed the mistakes committed and guided to improve their performance in next examinations.
- Subject teacher gives Assignments on each topic, it is checked and marks are assigned.
- Practical manuals are checked after each practical session and marks are considered in final term work.
- Project work is carried out by the students under the guidance of respective guides and marks are assigned based on performance.
- Students are allowed to utilize the laboratory even after the college hours.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="http://mahilabca.com/page.php?slug=ay21-22">http://mahilabca.com/page.php?slug=ay21-22</a>

**1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

26

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Human Values and Professional Ethics

- To make students a better citizen, institute organizes various session on human values through eminent personalities in association with other organizations.
- To prepare students in competitive world, courses like Intellectual property right, patents and cyber law, Business and Technical Communication skills are taught.
- Personality Development program was organised to inculcate professional ethics into students.

#### Gender Related Activities:

- Our institute is womens college. Every year women's day is celebrated by arranging activites like poster presentations, rangoli competitions, Speech competitions.
- On the Occassion of Women's Day Celebration, Visit to Swayam-sidha Mahila Madal Latur was arranged to aware students about Atma-Nirbharta.
- Spech Competition was oragnised on the occassion of Rajamata Jijamata and Swami-Vivekanand Jayanti.

#### Environment and Sustainability

- As a part of curriculum, students study a compulsory subject as Environmental science and RTI and Environmental Studies.
- World Science Day was celebrated on 28/02/2022.
- Tree Plantation and Swachta Abbhiyan carried out to create awarness about enviornement.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

72

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the **B. Any 3 of the above**

**syllabus and its transaction at the institution  
from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://mahilabca.com/userfiles/file/Feedback_report_2021-22.pdf">http://mahilabca.com/userfiles/file/Feedback_report_2021-22.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year**

**372**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

181

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Students from diverse cultural, educational background, economical background, rurally located are admitted in this institute.
- Therefore it is necessary to assess their learning level and arrange various activities for their development.
- We have a streamlined mechanism to identify the learning levels as students are identified based on the Intermediate score and Performance in the Unit test-I.
- Special Activities for Slow Learner as Remedial coaching, Personal mentoring and Conduction of Extra sessions are arranged.
- Special Activities for advance Learner Students are encouraged to participate in extracurricular activities, inter college competition, seminars, and workshop.
- Students are encouraged to opt for internship, sponsored projects

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
400	18

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning experience at institute is maintained by following various activities as

### Experiential Learning

- Students are encouraged to perform practical's of respective courses individually in the laboratory.
- Laboratory plans, Laboratory Manuals are issued to the students well in advance.
- Few techniques like debugging, false programs are assigned to the students and they have to debug it.
- The result of such activity is, students understand the theoretical concepts easily.
- Training workshops on Web development are arranged to have real time knowledge.
- Workshops on Rakhi Making, Tie and Dye , Paint a Planter are arranged to provide hands-on training.

### Participative Learning

- Faculty encourages students to participate in various technical, non-technical events.
- Art Competiton is organised to nurture the creativity of students.
- Students are encouraged to deliver Seminars on various Technical, non-technical topics that boost their confidence.
- Institute level activities cultural, sports are conducted by students association.
- At institute level various activities like poster presentation, Art competition, Group discussion are organized to make students ready to work in group.
- Institute conducts various workshops to enhance students learning skills.
- A group of three to four students from T.Y. has assigned a project, that enhances their working capacity in a group.

### Problem Solving Methods

- In order to develop the critical thinking, decision making abilities, reasoning abilities, institute have organized special sessions on Yoga and Meditation, Poster Presentation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Being a professional institute, faculty members are encouraged to use ICT enabled facilities like LCD projectors, Google Quiz.
- Faculty Members makes use of LCD projectors, power point presentations during lectures to add innovation in teaching learning.
- Teachers share their PPT amongst students.
- Sessions on email management, Ms-office are conducted for the First year students.
- During practical hours tools like ppt, software, projectors are used for effective teaching
- Every classroom is equipped with tools like projector, wifi, public address system to enhance the learning capacity of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://mahilabca.com/userfiles/file/ICT_Tools-2021-22.pdf">http://mahilabca.com/userfiles/file/ICT_Tools-2021-22.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

18



File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

61

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The institute has a well-defined mechanism for internal assessment.
- The Mechanism of internal assessment is communicated to the students during the first week semester.
- Every subject teacher and mentors discuss with students the importance of internal assessment.
- Examination cell prepares the exam time table as per Academic calendar.
- Two Unit tests are conducted in every semester.
- The Unit test time tables are displayed well in advance on notice boards.
- After each unit test result are communicated to the students within a week.
- The answer sheets are shown to the students and grievences if any are addressed by respective faculties.
- The Month wise Performance is displayed on the notice board. Practical Manuals are assessed continuously.
- Presemester Exams on full length syllabus are conducted and the marks are discussed with students.
- Assignments on each unit are provided at the end of topic coverage. These assignments are evaluated and marks are awarded. Once the internal assessment is done, the students are invited and allowed to go through their overall performance.
- A group of students are assigned with a project. Project Guides monitors and verifies the progress of assigned work. Online internal marks are submitted to the university.
- The college has appointed internal squad for the prevention of malpractices during the internal examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Internal examinations :

- Exam cell prepares the time table of each unit test and are displayed on notice board, circulated through Notice on each class.
- The code of the conduct of examination is available in the college prospectus and on the website.
- The same is displayed on the notice board for the students.
- All the questions papers are assessed by respective subject teachers within a week.
- The assessed answer sheets are shown to the students, their quires are solved.
- In case of any grievances students are free to talk with concerned teacher. If not they are free to communicate to Exam cell and Principal.
- For the first Year students, the semester exams are conducted in house. The Results are displayed as per university schedule.

#### University Examination

- The grievances raised by the students during examination are conveyed to university authorities through a proper channel.
- The exam section in association with subject teacher closely monitors the issues raised till it gets resolved.
- After declaration of university result, if a student has any grievances in marks obtained, she can apply for revaluation, rechecking, photocopy etc. University appoints examiners for revaluations.
- The final responses are sent to the concerned colleges.
- These activities begin after the declaration of results and are completed before the commencement of next semester form fillings.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Program outcomes are displayed on website, they are made available in the campus and also displayed in Labs.
- Faculty members share the program outcomes with students in the very first lecture.
- Faculty members prepares Course outcome of respective subjects by taking inputs from other university syllabus.
- These Course outcomes are displayed on Notice board,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://mahilabca.com/userfiles/file/CO_2021-22.pdf">http://mahilabca.com/userfiles/file/CO_2021-22.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The attainment level of Course outcome is measured against marks obtained in Ut-I and Ut-II.
- Respective teacher will set a target to achieve. If entire class crosses this target, the particular CO is attained.
- This process is carried out for the entire class and final CO (Course Outcome) attainment will be measured for the particular test.
- The attainment level of program outcome is done on mapping between course outcome and program outcome on a scale on 3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

30

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/file/d/1a8noH1TS3g0WcuMYfpaK6geDeOdjeSW1/view?usp=share_link">https://drive.google.com/file/d/1a8noH1TS3g0WcuMYfpaK6geDeOdjeSW1/view?usp=share_link</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://drive.google.com/drive/folders/1Lf4-dNaG8d09RzEwEbBSGjmYs9GdQvBz?usp=share\\_link](https://drive.google.com/drive/folders/1Lf4-dNaG8d09RzEwEbBSGjmYs9GdQvBz?usp=share_link)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Following are the different activities carried out in neighborhood community, sensitizing students to social issues, for their holistic development

- Tree plantation
- Swachata Abhiyan.
- Rally on the occassion of Republic Day Celebration
- Education Awareness Camps : It is observed that studnets from weaker economical background are unable tp persue higher education. Considering this , our institute along with students and teachers have organized educational awareness camps in the neighbour villages. Through this we have given infomation about importance of higher education, scholarship availble for higher educations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in



**collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

325

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

07

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institute has well defined infrastructure for effective teaching learning process. It includes classrooms, laboratories, computing equipment's, staff rooms, reading room, library etc.
- The classrooms are utilized for conducting regular classes, remedial sessions, University examination, organizing events, parents meet and alumni meet. Each class room is equipped with Public address system.
- Rest room for girls is provided with necessary arrangements.

Details of adequate facilities available in the Institute:

Classroom-07; Laboratories-05; Computer Center-01; Language Lab-01; Seminar Hall-01; Library-01; Reading Room-01;

Details of Computing facilities:

Computers-75; Projectors-03; printers-05; Scanners-03; Biometrics-01; Public Address System-01; CCTV-21; Internet and LAN Connectivity-300 Mbps; Routers and switches-06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To encourage students to be physically, mentally fit our institute encourages students to take part in various sports activities through Sport section. Outdoor games like volleyball, kho-kho, kabaddi, and cricket are arranged during social gathering. Indoor games like chess, carom, badminton, Rangoli competitions are organized.

**List of Outdoor Games**

cricket ,Vollyball ,Kabadi ,Kho-Kho .

**List of Indoor Games**

Chess ,Carrom ,Badminton

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

08

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

5.22476

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The software used for Library is College Management system. The feature includes effective management of library Resources, circulation of books, serial control and OPAC. Students can access the library details through their login. Library is enriched with membership of National Digital Library (NDL), and other open sources.

Name of the ILMS software Vendor: Scinosys Software, Latur

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

### 4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.1218

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year**

198

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

## 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The details of up gradation are as follows

IT Facilities Upgradation Computers 75 Printers 05 Projectors 03  
CCTV 21 Switches 06

**Bandwidth Upgradation Details**

Academic Year 2020-21 : 50Mbps

Academic Year 2021-22: 300Mbps

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.90651

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Laboratory

##### Maintenance

- Lab In charge and Lab assistant check the resource available in the lab and verifies its working condition before the commencement of classes. Accordingly, report of non-working equipment is communicated to the respective authority. After the approval from concerned authority the non-working equipment are repaired and record is maintained.

##### Utilization

- The computer labs are made available for students and faculties during practical hours. Students are also allowed to utilize central computer lab even after lecture hours. Record of students utilizing computer labs are maintained.

#### Library

##### Maintenance

- Librarian checks for available books and requirement if any (as per syllabus updation). Accordingly prepares new requirements of book. Faculty as well as students has to fill the membership form for issue of book. Paste control is carried out periodically.

##### Utilization

- Faculty as well as students has to fill the membership form for issue of book. Librarian prepares the barrow card for faculties as well as students. Students have to sign in the registered maintained. Reading rooms are used by staff and students for general reading.

#### classrooms

##### Maintenance

- Cleaning, dusting of classrooms and labs are done by sweeper daily. Minor rapair is done through electrician ,carpenter.

## Utilization

- Classrooms are Utilized for conducting theory lectures, workshops, university exams.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

338

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

86



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="http://mahilabca.com/userfiles/file/5.1.3_activity%20Report_2021-22.pdf">http://mahilabca.com/userfiles/file/5.1.3_activity%20Report_2021-22.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**224**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**224**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

08

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The overall developments of students are carried out by promoting them in decision making, group activities, realizing them with the rights. Various committees, cells and clubs are formed at institute level with equal opportunities for all girl students.

**Student Council:**

A student council is formed at institute level comprising of students from all classes. The role of Student Council at the Institute level is to contribute in planning and executing technical, social, techno-social, sports and cultural activities initiated by the institute. It acts as a bridge between Institute administration and students.

Student Council has following composition:

1. General Secretary
2. Sports Secretary
3. Cultural Secretary from Ist year
5. Cultural Secretary from II year
6. Cultural Secretary from I year B.Design
7. All Class Representatives.

Various committees are formed at institute level to give student representation about their rights. The role of various committees is to ensure none of the student is facing any problem in terms of sexual harassment, mental issue or any other.

1. Anti-Ragging committee
2. Sexual Harassment committee
3. Vishaka Committee
4. SC/ST committee
5. OBC Cell.

## 6. Student club

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

08

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

- Alumni's are the greatest strength of any institute. We consider them as the Brand-Ambassador of institute. At our institute level we have formed Alumni Association that comprises of President, Vice President, Secretary, Joint-Secretary, Treasurer and two Members.
- Faculty Members Communicates with the Alumnus and guides them for future.
- Even Alumni supports the institute by guiding students for the career opportunities.

Sr.No Alumni Name Designation 01 Pathan S.A. President 02 Marewad A.G. Vice-President 03 Anasari T.S Secretary 04 Alte K.S Joint-Secretary 05 Bhosale A.M. Treasurer 06 Godbole A.G. Member 07

**Bhosale V.V. Member**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### **Vision**

To be a premier Technical Institute catering to the skill and professional development of the rural area students.

#### **Mission**

1. To Achieve Excellence in teaching-learning process.
2. To Provide Quality Education to the Rural and Tribal Students
3. To Make Them Employable / Self-employable.
4. To Improve Their Livelihood and Play an Important Role for Progressing India.

#### **Nature of Governance**

- The President appoints the Advisory Committee, selecting seven people from different walks of life for a specified period.
- The resolutions made during the GB meeting and LMC meeting are conveyed to faculty members through principal.

- Academic decisions like preparation of academic calendar, work-load distribution, exam conduction, student council formation etc are taken at the Principal Level in concern with faculty members.
- At institute level teaching faculties are assigned with the roles as Mentors, Exam coordinators, cultural in charge, and T&P officer to ensure their active participation.
- Regular meetings are conducted with CR, ACR and student council members to ensure their active participation for conducting academic, co-curricular and extracurricular activities.
- At institute level various committees are formed and faculties are appointed as member of these committees and are authorized to take appropriate decisions according to the role of committee in academics

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

**Case Study: Organization of Art Competition at institute level**

To nurcher the inner talent and creativity of students ART Competition has been organized at institute level.

**Decentralization**

- The decision of conduction of ART Competition takes place in the meeting with management.
- A committee has been formed with the representation of Teachers and student.
- Three activities were condcuted namely Fancy Dress competition, Dish Making and Rangoli competition.
- For every activity Two faculty members were appointed along with a group of studnets.

**Participative Managment**

- The student council members prepares the list of activities to be conducted, it's requirement and budget in consultation with

**Activity incharge.**

- The budget and requirements are further discussed with Management.
- The sanctioned fund/ requirements are made available to the student council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- To be a NAAC accredited institute.
- To provide Hostel Facilities for girls.
- To improve academic results.
- To enhance the placement opportunities
- To setup R&D center with the cooperation of industry.
- To setup a green power plant for energy needs.
- To increase the sanctioned intake of current program.
- Expansion of campus infrastructure.
- Conduction of sponsored faculty development programs, workshops, seminars, conferences at institute.
- To obtain permanent affiliation of university.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://mahilabca.com/userfiles/file/6.2.1_Strategic_Plan.pdf">http://mahilabca.com/userfiles/file/6.2.1_Strategic_Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Governing Council and LMC is constituted as per the guidelines from statutory authorities.
- This body is headed by Chairperson Dr. Yadav sir responsible for policy making and budget approval.
- The Institutional decisions are taken by Principal in



consultation with Management.

- Decisions of academic like work-load distribution, academic review, weekly meetings, conduction of workshops, seminars, expert lectures are taken by principal.
- Recruitment procedure and policies are followed as per UGC Guidelines, S.N.D.T. Mumbai University, Government of Maharashtra rules and regulations. Advertisement is published in the newspaper and staff members are appointed. The working hour in the institution is 8 hours.
- The Teaching and Non-teaching faculty have the benefits of Casual Leaves, Earned Leave, Restricted holiday, Leaves and Maternity leaves etc. Grievance Redressal Committee is formed at the institute level to address the grievances/complaints received from students and staff members.
- Any complaints arising are resolved by the principal. If needed it is forwarded to President for his necessary guidance. Advertisement is published in the newspaper and staff members are appointed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

## 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

**List of welfare measures supported by the institute for Teaching and Non-teaching staff**

- Faculty members are provided financial support for participating in workshops, seminars, training programs etc.
- Faculty members are encouraged to publish papers.
- Maternity leaves are provide to Lady staff Advance to faculty and staff to meet any untoward emergency expenses.
- Free transportation facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Appraisal System for Teaching staff

The performance Appraisal for teaching staff is done based on the parameters listed below.

- On the basic of Subject Results.

- Curricular Activities Carried out.
- No.of Papers Published.
- Upgradation of the Educational Qualification.
- Number of FDPs/Confernces/ Seminars attended. Principal Remark base on overall behaviour, character, work assigned. Finally Management and Principal takes the decision regarding Increments.

#### Appraisal System for Non-Teaching staff

- Appraisal of Non-Teaching staff is based on parameters listed below
- Work assigned and completion in due time.
- Sincerity.
- Behaviour with Teaching staff and colleagues.
- Active participation in College Activities .
- Active support for the conduction of College Activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

#### External Audit:

- External Audit is carried out by the Chartered Accountant for every financial year. The accounts of the college are subject to audit by the external approved Chartered Accountant.

#### Internal Financial Audit:

- Internal financial audit is the continuous process and is monthly done by Accounts department of the Institute.
- The Accounting software, 'Tally' is used to manage the entries of day to day transactions.
- The expenditure incurred on all heads of accounts are read and approved in the monthly meeting of Advisory Committee meeting of the Trust

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- Our institute is self-financed. The main source of the fund for the institute is tuition fee collected from the students and Government scholarships.
- The Fee Regulating Authority has formed certain norms and regulations beyond which the Institute cannot charge any more amounts.
- The fee collected from students is used for salary and other day to day expenditure of the institution.
- Operating expenses include salary paid to Teaching and Non-teaching staff and non-salary expenses comprise of purchase of equipment, infrastructure development, maintenance, furniture & fitting work, repair and its maintenance, office expenses, printing & stationary and other miscellaneous expenses, etc.
- The funds are utilized in accordance with the budgetary provisions made with prior approval by the Management.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Practice-I

- To be a NAAC accredited institute.
- Being a part of it one day workshop on NAAC Awareness has been organized at institute level.
- Process of NAAC has been initiated.
- Faculty members are encouraged to attend workshop on NAAC/ Quality Program.

### Practice -II

- Implementation of E-Governance As per the meeting held and discussion, it is decided to implement E-Governanc in the field of administration and academics.
- The necessity arises from the fact that in the world of digitalization we should able to retrieve all the activities on a click.
- We have purchased a software that supports the student database From Vendor- Scinosys.
- All the notices, Imoortant updates are shared with studnets through whatsapp groups.

### Practice -III

- Encourging students to opt for higher education.
- IQAC cell organised Seminars on Prepration of MCA-CET, Seminar on Banking as a career oppertunities.
- As a result 8-10 students have qualified the MCA-CET examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our institute reviews its teaching-learning process, structures and methods of operations periodically through IQAC as follows

#### Monthly Academic Review

- Monthly Academic Review.
- The syllabus completion, extra classes to be allotted for subject teachers with less syllabus coverage.
- Monitoring student attendance and displaying it on notice board to create awareness amongst student.
- Unit test result analysis and corrective measures to be taken.

#### Course outcome-Program outcome Awareness

- We have made modification in the course file by adding Course outcome-Program outcomes.
- Faculties are informed to discuss students about respective course outcomes and Program outcomes.
- Course outcomes and Program outcomes are displayed on Notice-Board and institutional website.
- Mapping of Co-Po is carried out.

#### Feedback Collection

- Every year Feedback from studnets, teachers, Alumni are obtained.
- The feedbacks are analyzed and action taken report is made available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://mahilabca.com/userfiles/file/jrp_agar_2020-21.pdf">http://mahilabca.com/userfiles/file/jrp_agar_2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Our institute is a girl's College, hence we take maximum care for their safety and security. To ensure safety and security a full time security guard is provided. The entire campus is under CCTV surveillance. Various committees like Grievance redressal, anti-ragging, student council is formed to address student issues.

Following are the different measures initiated for the promotion of gender equity

- Every year on the occasion of Women's Day celebration various sessions like Women's Empowerment, Health awareness programs are organized.
- Speech competition is organised on Savitribai Phule Jayanti (The first lady to start women's school).
- During social Gathering, students are encouraged to perform acts on related to women's rights.



- Grievence committee is formed to address Girls issue.
- Girls common room is available with facilties as vending machine, First aid box, Newspaper etc.
- On the occassion of women's Day celebration, we ahave arranged a visit to Swyamsiddha Mahila Mandal, Latur.
- Poster presentation, Fancy Dress competition, Fabric Painting competitions were orgnised on the occassion of women's Day celebration.
- Equal oppertunities are provided to all students to get representation on Different Committees.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/drive/folders/1Q4-5v5uQmOlyg_oHZWYT5IsXMT80n4GG?usp=share_link">https://drive.google.com/drive/folders/1Q4-5v5uQmOlyg_oHZWYT5IsXMT80n4GG?usp=share_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/drive/u/1/folders/1V4Ht6KXHAIVKUgNmouq9HDruinbuJVB4">https://drive.google.com/drive/u/1/folders/1V4Ht6KXHAIVKUgNmouq9HDruinbuJVB4</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid waste Management**

- Dust bins are placed in the entire campus for the collection of garbage.
- The solid waste collected from the campus is handed over to municipal corporation vehicles.

**Liquid Waste Management:**

- The liquid waste generated from the campus goes directly to the drainage system created in the vicinity of the institute.

**E-waste Management:**

- E -waste like cd's DVD's, CPU, Key-board, cables, chargers, monitors are collected and handed over to external agency.
- Minor repairs are done at institute level by lab assistant.
- In certain cases it is repaired by local mechanics.

**Biomedical waste management**

- NoBiomedical waste is generated.

**Hazardous chemicals and radioactive waste management**

- NoHazardous chemicals and radioactive waste is generated.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/drive/folders/1krkW7IjhM2Fw_Srss-6zz94qqeWrZ1Z?usp=share_link">https://drive.google.com/drive/folders/1krkW7IjhM2Fw_Srss-6zz94qqeWrZ1Z?usp=share_link</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**      A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-**

**C. Any 2 of the above**

**reading software, mechanized equipment 5.**  
**Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies of**  
**reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute encourages students to organize and participate in various activities related to tolerance and harmony towards cultural, regional linguistic etc as follows

1. Every Day National Anthem and University Song is played to provide inclusive environment.
2. Independence day is celebrated every year to highlight struggle of freedom fighters.
3. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of the Indian Constitution. Students have delivered speeches on this occasion.
4. Tree Plantation activities are carried out in neighborhood communities.
5. Every year constitution day is celebrated on 26th November. An important part of the celebrations was the reading of the Preamble by students and Teachers.
6. On the occasion of savitribai Phule Jayanti, speech competition was organised. The main objective of this session is to aware girls about Savitribai Phule who started the first Girls school in India. Also to encourage girl students to opt for Higher education, Helping the needy peoples in the society.
7. Institute organizes various activities on the occasion of World Population day, World Population day, NATIONAL

INTEGRATION DAY etc.

8. As a part of curriculum, studnets have courses like Environmental Science & RTI, Intelligent Property Rights, Patents and Cyber Laws, Environmental Studies.
9. Swachata abhiyan is organized in the campus

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following are the various activities conducted for students and faculty members to sensitize about constitutional obligation

- On 15th August Independence day is celebrated.
- On 26th January Republican day is celebrated.
- International yoga day is celebrated. Activities are conducted on the occasion of World environment day.
- Child day is celebrated Andhshradha and Mhila Sablikaran"Guidance Program is conducted.
- Samvidhan divas is celebrated.
- Gandhi Jayanti is celebrated to create awareness about Non-violence.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**      **A. All of the above**      **4.**

### Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our Institute Celebrates National and International commemorative days, events and festivals. These activities were conducted but Due to covid outbreaks, most of the staff members and students attended online. They are Listed Below

1. Independence Day celebration
2. Dr. Sarvepalli Radhakrishnan Birth Anniversary- Teachers Days
3. Sir. Mokshagundam Visvesvaraya Birth Anniversary- Engineers Day
4. Marathwada Mukti Sangram Divas
5. Gandhi Jayanti
6. Savitribai Phule Jayanti
7. Swami Vivekanand Jayanti
8. Chatrapati Shivaji Maharaj Jayanti
9. Dr. Babasaheb Ambedkar Birth Anniversary
10. Maharashtra Day
11. Ganpati sthapana.
12. National Science Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best practice-I

**Title:** Educational Awareness Program conducted at Rural Area.

**Objectives of the Practice:** To create Educational Awareness in the rural area. To aware students about the different Government scholarship schemes.

**The context:** In the rural areas most of students are unable to study after 10th or 12th standard due to lack of information and financial status. Considering this institute organizes educational awareness camps.

**The Practice:** Every year the institute organizes camps to create awareness about different educational opportunities after 10th and 12th standard. Faculty members gives detailed information like what are the different educational options, the fees structures , what are the government schemes for education, hostel etc during this session we try to interact with students to know about their area of interest and guide them accordingly.

**Evidence of Success:** It is observed that Students from various diversifying culture are admitted to our institute as well as in other institutes from nearby villages.

### Best practice-II

**Title:** Financial Assistance to the economically weaker students.

**Objectives of the Practice:** To Promote the needy students pursue their education.

**The context:** Our institute is located in rural area where most of the students are unable to study due to poor financial status. With the vision of Dr.Yadav V.R. we are implementing Institute scholarship scheme " jeevan Rekha Pratisthans scholarship scheme".

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Educational Awareness in the tribal Areas. With the aim of instilling meaningful education & enhancing self confidence among women, Jeevan-Rekha Pratisthan made its humble beginning in the year 1994 with the Vision and Mission decided by Hon Dr. Vijaykumar Yadav. Inspired by the successful beginning, a women's college with recognition from S.N.D.T Women's University, Mumbai was started by the Pratisthan. The vision of institute is " To be a premier Technical Institute catering to the skill and professional development of the rural area students". Every year a team of faculty members approaches in the rural and tribal areas of Maharashtra. The main purpose of this activity is to aware the parents and students about different career opportunities. During the initial visit we came to know that, parents form tribal areas don't know anything about higher education, they have a fear factor about the fees structures, hostel facilities etc. Hence forth we have decided to visit such places along with the local authorities and create awareness. Apart from initial discussion we send the letters in regional language containing the authentic information to each individuals. We also carry out counselling with parents. The main moto is to bring these students into the streamline of education.



## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- The Institute is affiliated to S.N.D.T. Women's University, Mumbai.
- Our institute takes all necessary efforts to ensure effective curriculum delivery through well documented process as follows.
- The Odd-semester of University commences in the third week of June & even-semester starts in the third week of November.
- Before commencement of Academic activities, Academic calendar is prepared by taking inputs from University Academic calendar.
- Distribution of work-load for next semester is done soon after the end of current semester based on expertise and choice of faculty.
- Time-Table is prepared for all classes and it is displayed well in advance.
- Every faculty members prepare course file of allotted subjects, prepares notes and get verified by principal.
- Following documents are maintained related to curriculum delivery Academic calendar.

1. Time Table.
2. Teaching plan
3. Practical plan.
4. Assignment questions.
5. Course outcomes.
6. Laboratory manuals are prepared for each Laboratory and distributed to the students during the beginning of each semester.
7. The continuous assessment and unit test records are maintained and are informed to the parents Remedial classes are conducted of slow learners for different courses. Special talks, Workshops on trending technologies are conducted by experts from Industry/ Academicians. Students feedback are taken once in a semester on teaching learning and are analyzed, necessary actions are initiated.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The Institute is affiliated to S.N.D.T. Women's University, Mumbai.
- The Academic Calendar prescribed by university consists of Start and End Date of semester, List of holidays.
- By taking inputs from University Academic calendar, institute prepares its own Academic calendar which consist of
  - Start and End dates of Academic.
  - Unit test I and II conduction dates.
  - Presemester Examination dates.
  - Practical Examination List of holidays.
- The Unit test I and II are conducted as per the schedule and evaluation process is carried out in transparent manner.
- Time table of each unit test is prepared and displayed on notice board well in advance.
- The students can see their respective answer books and discuss their queries with concerned staff.
- The students will be informed the mistakes committed and guided to improve their performance in next examinations.
- Subject teacher gives Assignments on each topic, it is checked and marks are assigned.
- Practical manuals are checked after each practical session and marks are considered in final term work.
- Project work is carried out by the students under the guidance of respective guides and marks are assigned based on performance.
- Students are allowed to utilize the laboratory even after the college hours.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	<a href="http://mahilabca.com/page.php?slug=ay21-22">http://mahilabca.com/page.php?slug=ay21-22</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>C. Any 2 of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="102 651 537 714">File Description</th> <th data-bbox="547 651 1437 714">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 714 537 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="547 714 1437 898" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 898 537 960">Any additional information</td> <td data-bbox="547 898 1437 960" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<a href="#">View File</a>			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<a href="#">View File</a>								
<p><b>1.2 - Academic Flexibility</b></p>									
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>									
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>									
<p><b>04</b></p>									
<table border="1"> <thead> <tr> <th data-bbox="102 1301 537 1364">File Description</th> <th data-bbox="547 1301 1437 1364">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1364 537 1435">Any additional information</td> <td data-bbox="547 1364 1437 1435" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1435 537 1536">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="547 1435 1437 1536" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1536 537 1632">Institutional data in prescribed format (Data Template)</td> <td data-bbox="547 1536 1437 1632" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>									
<p><b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b></p>									
<p><b>01</b></p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

26

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

26

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

#### Human Values and Professional Ethics

- To make students a better citizen, institute organizes various session on human values through eminent personalities in association with other organizations.
- To prepare students in competitive world, courses like Intellectual property right, patents and cyber law, Business and Technical Communication skills are taught.
- Personality Development program was organised to inculcate professional ethics into students.

#### Gender Related Activities:

- Our institute is womens college. Every year women's day is celebrated by arranging activites like poster presentations, rangoli competitions, Speech competitions.

- On the Occassion of Women's Day Celebration, Visit to Swayam-sidha Mahila Madal Latur was arranged to aware students about Atma-Nirbharta.
- Speech Competition was oragnised on the occassion of Rajamata Jijamata and Swami-Vivekanand Jayanti.

**Environment and Sustainability**

- As a part of curriculum, students study a compulsory subject as Environmental science and RTI and Environmental Studies.
- World Science Day was celebrated on 28/02/2022.
- Tree Plantation and Swachta Abhiyan carried out to create awariness about enviornement.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

72

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
--	-----------------------

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://mahilabca.com/userfiles/file/Feedback_report_2021-22.pdf">http://mahilabca.com/userfiles/file/Feedback_report_2021-22.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

372

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

181

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- Students from diverse cultural, educational background, economical background, rurally located are admitted in this institute.
- Therefore it is necessary to assess their learning level and arrange various activities for their development.
- We have a streamlined mechanism to identify the learning levels as Students are identified based on the Intermediate score and Performance in the Unit test-I.
- Special Activities for Slow Learner as Remedial coaching, Personal mentoring and Conduction of Extra sessions are arranged.
- Special Activities for advance Learner Students are encouraged to participate in extracurricular activities, inter college competition, seminars, and workshop.
- Students are encouraged to opt for internship, sponsored projects

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
400	18

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process



2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching-learning experience at institute is maintained by following various activities as

#### Experiential Learning

- Students are encouraged to perform practical's of respective courses individually in the laboratory.
- Laboratory plans, Laboratory Manuals are issued to the students well in advance.
- Few techniques like debugging, false programs are assigned to the students and they have to debug it.
- The result of such activity is, students understand the theoretical concepts easily.
- Training workshops on Web development are arranged to have real time knowledge.
- Workshops on Rakhi Making, Tie and Dye , Paint a Planter are arranged to provide hands-on training.

#### Participative Learning

- Faculty encourages students to participate in various technical, non-technical events.
- Art Competiton is organised to nurture the creativity of students.
- Students are encouraged to deliver Seminars on various Technical, non-technical topics that boost their confidence.
- Institute level activities cultural, sports are conducted by students association.
- At institute level various activities like poster presentation, Art competition, Group discussion are organized to make students ready to work in group.
- Institute conducts various workshops to enhance students learning skills.
- A group of three to four students from T.Y. has assigned a project, that enhances their working capacity in a group.

#### Problem Solving Methods

- In order to develop the critical thinking, decision making abilities, reasoning abilities, institute have organized special sessions on Yoga and Meditation, Poster Presentation.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- Being a professional institute, faculty members are encouraged to use ICT enabled facilities like LCD projectors, Google Quiz.
- Faculty Members makes use of LCD projectors, power point presentations during lectures to add innovation in teaching learning.
- Teachers share their PPT amongst students.
- Sessions on email management, Ms-office are conducted for the First year students.
- During practical hours tools like ppt, software, projectors are used for effective teaching
- Every classroom is equipped with tools like projector, wifi, public address system to enhance the learning capacity of students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://mahilabca.com/userfiles/file/ICT_To_ols-2021-22.pdf">http://mahilabca.com/userfiles/file/ICT_To_ols-2021-22.pdf</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

61

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The institute has a well-defined mechanism for internal assessment.
- The Mechanism of internal assessment is communicated to the students during the first week semester.
- Every subject teacher and mentors discuss with students the importance of internal assessment.
- Examination cell prepares the exam time table as per Academic calendar.
- Two Unit tests are conducted in every semester.
- The Unit test time tables are displayed well in advance on notice boards.
- After each unit test result are communicated to the students within a week.
- The answer sheets are shown to the students and grievences if any are addressed by respective faculties.
- The Month wise Performance is displayed on the notice board. Practical Manuals are assessed continuously.
- Presemester Exams on full length syllabus are conducted and the marks are discussed with students.
- Assignments on each unit are provided at the end of topic coverage. These assignments are evaluated and marks are awarded. Once the internal assessment is done, the students are invited and allowed to go through their overall performance.
- A group of students are assigned with a project. Project Guides monitors and verifies the progress of assigned work. Online internal marks are submitted to the university.
- The college has appointed internal squad for the prevention of malpractices during the internal examinations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Internal examinations :

- Exam cell prepares the time table of each unit test and are displayed on notice board, circulated through Notice on each class.
- The code of the conduct of examination is available in the college prospectus and on the website.
- The same is displayed on the notice board for the students.
- All the questions papers are assessed by respective subject teachers within a week.
- The assessed answer sheets are shown to the students, their quires are solved.
- In case of any grievances students are free to talk with concerned teacher. If not they are free to communicate to Exam cell and Principal.
- For the first Year students, the semester exams are conducted in house. The Results are displayed as per university schedule.

#### University Examination

- The grievances raised by the students during examination are conveyed to university authorities through a proper channel.
- The exam section in association with subject teacher closely monitors the issues raised till it gets resolved.
- After declaration of university result, if a student has any grievances in marks obtained, she can apply for revaluation, rechecking, photocopy etc. University appoints examiners for revaluations.
- The final responses are sent to the concerned colleges.
- These activities begin after the declaration of results and are completed before the commencement of next semester form fillings.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

- Program outcomes are displayed on website, they are made available in the campus and also displayed in Labs.
- Faculty members share the program outcomes with students in the very first lecture.
- Faculty members prepares Course outcome of respective subjects by taking inputs from other university syllabus.
- These Course outcomes are displayed on Notice board,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="http://mahilabca.com/userfiles/file/CO_2021-22.pdf">http://mahilabca.com/userfiles/file/CO_2021-22.pdf</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The attainment level of Course outcome is measured against marks obtained in Ut-I and Ut-II.
- Respective teacher will set a target to achieve. If entire class crosses this target, the particular CO is attained.
- This process is carried out for the entire class and final CO (Course Outcome) attainment will be measured for the particular test.
- The attainment level of program outcome is done on mapping between course outcome and program outcome on a scale on 3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

30

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://drive.google.com/file/d/1a8noH1TS3qOWcuMYfpaK6geDeOdjeSW1/view?usp=share_link">https://drive.google.com/file/d/1a8noH1TS3qOWcuMYfpaK6geDeOdjeSW1/view?usp=share_link</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://drive.google.com/drive/folders/1Lf4-dNaG8dQ9RzEwEbBSGjmYs9GdQvBz?usp=share\\_link](https://drive.google.com/drive/folders/1Lf4-dNaG8dQ9RzEwEbBSGjmYs9GdQvBz?usp=share_link)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards



**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Following are the different activities carried out in neighborhood community, sensitizing students to social issues, for their holistic development

- Tree plantation
- Swachata Abhiyan.
- Rally on the occassion of Republic Day Celebration
- Education Awareness Camps : It is observed that studnets from weaker economical background are unable tp persue higher education. Considering this , our institute along with students and teachers have organized educational awareness camps in the neighbour villages. Through this we

have given information about importance of higher education, scholarship available for higher educations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

325

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

07

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The institute has well defined infrastructure for effective teaching learning process. It includes classrooms, laboratories, computing equipment's, staff rooms, reading room, library etc.
- The classrooms are utilized for conducting regular classes, remedial sessions, University examination, organizing events, parents meet and alumni meet. Each class room is equipped with Public address system.
- Rest room for girls is provided with necessary arrangements.

Details of adequate facilities available in the Institute:

Classroom-07; Laboratories-05; Computer Center-01; Language Lab-01;Seminar Hall-01; Library-01;Reading Room-01;

Details of Computing facilities:

Computers-75; Projectors-03;printers-05; Scanners-03; Biometrics-01; Public Address System-01;CCTV-21;Internet and LAN Connectivity-300 Mbps;Routers and switches-06

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

To encourage students to be physically, mentally fit our institute encourages students to take part in various sports activities through Sport section. Outdoor games like volleyball, kho-kho, kabaddi, and cricket are arranged during social gathering. Indoor games like chess, carom, badminton, Rangoli competitions are organized.

List of Outdoor Games

cricket, Volleyball, Kabadi, Kho-Kho.

List of Indoor Games

Chess, Carrom, Badminton

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

08

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

08

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.22476

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The software used for Library is College Management system. The feature includes effective management of library Resources, circulation of books, serial control and OPAC. Students can access the library details through their login. Library is enriched with membership of National Digital Library (NDL), and other open sources.

Name of the ILMS software Vendor: Scinosys Software, Latur

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
0.1218	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
198	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The details of up gradation are as follows

IT Facilities Upgradation Computers 75 Printers 05 Projectors 03  
CCTV 21 Switches 06

Bandwidth Upgradation Details

Academic Year 2020-21 : 50Mbps

Academic Year 2021-22: 300Mbps

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

75

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	<a href="#">View File</a>

### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6.90651

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### Laboratory

#### Maintenance

- Lab In charge and Lab assistant check the resource available in the lab and verifies its working condition before the commencement of classes. Accordingly, report of non-working equipment is communicated to the respective authority. After the approval from concerned authority the non-working equipment are repaired and record is maintained.

#### Utilization

- The computer labs are made available for students and faculties during practical hours. Students are also allowed

to utilize central computer lab even after lecture hours. Record of students utilizing computer labs are maintained.

**Library**

**Maintenance**

- Librarian checks for available books and requirement if any (as per syllabus updation). Accordingly prepares new requirements of book. Faculty as well as students has to fill the membership form for issue of book. Paste control is carried out periodically.

**Utilization**

- Faculty as well as students has to fill the membership form for issue of book. Librarian prepares the barrow card for faculties as well as students. Students have to sign in the registered maintained. Reading rooms are used by staff and students for general reading.

**classrooms**

**Maintenance**

- Cleaning, dusting of classrooms and labs are done by sweeper daily. Minor rapair is done through electrician ,carpenter.

**Utilization**

- Classrooms are Utilized for condcuing throphy lectures, workshops, university exams.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

338

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

86

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	<a href="http://mahilabca.com/userfiles/file/5.1.3_activity%20Report_2021-22.pdf">http://mahilabca.com/userfiles/file/5.1.3_activity%20Report_2021-22.pdf</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

224

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

224

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

05

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

08

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The overall developments of students are carried out by promoting them in decision making, group activities, realizing them with the rights. Various committees, cells and clubs are formed at institute level with equal opportunities for all girl students.

**Student Council:**

A student council is formed at institute level comprising of students from all classes. The role of Student Council at the Institute level is to contribute in planning and executing

technical, social, techno-social, sports and cultural activities initiated by the institute. It acts as a bridge between Institute administration and students.

Student Council has following composition:

1. General Secretary
2. Sports Secretary
3. Cultural Secretary from Ist year
5. Cultural Secretary from IInd year
6. Cultural Secretary from I year B.Design
7. All Class Representatives.

Various committees are formed at institute level to give student representation about their rights. The role of various committees is to ensure none of the student is facing any problem in terms of sexual harassment, mental issue or any other.

1. Anti-Ragging committee
2. Sexual Harassment committee
3. Vishaka Committee
4. SC/ST committee
5. OBC Cell.
6. Student club

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the**

Institution participated during the year	
08	
File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>
<b>5.4 - Alumni Engagement</b>	
5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	
<ul style="list-style-type: none"> <li>Alumni's are the greatest strength of any institute. We consider them as the Brand-Ambassador of institute. At our institute level we have formed Alumni Association that comprises of President, Vice President, Secretary, Joint-Secretary, Treasurer and two Members.</li> <li>Faculty Members Communicates with the Alumnus and guides them for future.</li> <li>Even Alumni supports the institute by guiding students for the career opportunities.</li> </ul> <p>Sr.No Alumni Name Designation 01 Pathan S.A. President 02 Marewad A.G. Vice-President 03 Anasari T.S Secretary 04 Alte K.S Joint-Secretary 05 Bhosale A.M. Treasurer 06 Godbole A.G. Member 07 Bhosale V.V. Member</p>	
File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded
<b>5.4.2 - Alumni contribution during the year</b>	<b>E. &lt;1Lakhs</b>



(INR in Lakhs)	
File Description	Documents
Upload any additional information	No File Uploaded
<b>GOVERNANCE, LEADERSHIP AND MANAGEMENT</b>	
<b>6.1 - Institutional Vision and Leadership</b>	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p><b>Vision</b></p> <p>To be a premier Technical Institute catering to the skill and professional development of the rural area students.</p> <p><b>Mission</b></p> <ol style="list-style-type: none"> <li>1. To Achieve Excellence in teaching-learning process.</li> <li>2. To Provide Quality Education to the Rural and Tribal Students</li> <li>3. To Make Them Employable / Self-employable.</li> <li>4. To Improve Their Livelihood and Play an Important Role for Progressing India.</li> </ol> <p><b>Nature of Governance</b></p> <ul style="list-style-type: none"> <li>• The President appoints the Advisory Committee, selecting seven people from different walks of life for a specified period.</li> <li>• The resolutions made during the GB meeting and LMC meeting are conveyed to faculty members through principal.</li> <li>• Academic decisions like preparation of academic calendar, work-load distribution, exam conduction, student council formation etc are taken at the Principal Level in concern with faculty members.</li> <li>• At institute level teaching faculties are assigned with the roles as Mentors, Exam coordinators, cultural in charge, and T&amp;P officer to ensure their active participation.</li> <li>• Regular meetings are conducted with CR, ACR and student council members to ensure their active participation for conducting academic, co-curricular and extracurricular activities.</li> </ul>	

- At institute level various committees are formed and faculties are appointed as member of these committees and are authorized to take appropriate decisions according to the role of committee in academics

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

#### Case Study: Organization of Art Competition at institute level

To nurther the inner talent and creativity of students ART Competition has been organized at institute level.

#### Decentralization

- The decision of conduction of ART Competition takes place in the meeting with management.
- A committee has been formed with the representation of Teachers and student.
- Three activities were condcuted namely Fancy Dress competition, Dish Making and Rangoli competition.
- For every activity Two faculty members were appointed along with a group of studnets.

#### Participative Managment

- The student council members prepares the list of activities to be conducted, it's requirement and budget in consultation with Activity incharge.
- The budget and requirements are further discussed with Management.
- The sanctioned fund/ requirements are made available to the student council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- To be a NAAC accredited institute.
- To provide Hostel Facilities for girls.
- To improve academic results.
- To enhance the placement opportunities
- To setup R&D center with the cooperation of industry.
- To setup a green power plant for energy needs.
- To increase the sanctioned intake of current program.
- Expansion of campus infrastructure.
- Conduction of sponsored faculty development programs, workshops, seminars, conferences at institute.
- To obtain permanent affiliation of university.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="http://mahilabca.com/userfiles/file/6.2.1_Strategic_Plan.pdf">http://mahilabca.com/userfiles/file/6.2.1_Strategic_Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- Governing Council and LMC is constituted as per the guidelines from statutory authorities.
- This body is headed by Chairperson Dr. Yadav sir responsible for policy making and budget approval.
- The Institutional decisions are taken by Principal in consultation with Management.
- Decisions of academic like work-load distribution, academic review, weekly meetings, conduction of workshops, seminars, expert lectures are taken by principal.
- Recruitment procedure and policies are followed as per UGC

Guidelines, S.N.D.T. Mumbai University, Government of Maharashtra rules and regulations. Advertisement is published in the newspaper and staff members are appointed. The working hour in the institution is 8 hours.

- The Teaching and Non-teaching faculty have the benefits of Casual Leaves, Earned Leave, Restricted holiday, Leaves and Maternity leaves etc. Grievance Redressal Committee is formed at the institute level to address the grievances/complaints received from students and staff members.
- Any complaints arising are resolved by the principal. If needed it is forwarded to President for his necessary guidance. Advertisement is published in the newspaper and staff members are appointed.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

List of welfare measures supported by the institute for Teaching

**and Non-teaching staff**

- Faculty members are provided financial support for participating in workshops, seminars, training programs etc.
- Faculty members are encouraged to publish papers.
- Maternity leaves are provide to Lady staff Advance to faculty and staff to meet any untoward emergency expenses.
- Free transportation facilities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

05

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

#### Appraisal System for Teaching staff

The performance Appraisal for teaching staff is done based on the parameters listed below.

- On the basic of Subject Results.
- Curricular Activities Carried out.
- No.of Papers Published.
- Upgradation of the Educational Qualification.
- Number of FDPs/Conferences/ Seminars attended. Principal Remark base on overall behaviour, character, work assigned. Finally Management and Principal takes the decision regarding Increments.

#### Appraisal System for Non-Teaching staff

- Appraisal of Non-Teaching staff is based on parameters listed below
- Work assigned and completion in due time.
- Sincerity.
- Behaviour with Teaching staff and colleagues.
- Active participation in College Activities .
- Active support for the conduction of College Activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

##### External Audit:

- External Audit is carried out by the Chartered Accountant for every financial year. The accounts of the college are subject to audit by the external approved Chartered Accountant.

##### Internal Financial Audit:

- Internal financial audit is the continuous process and is monthly done by Accounts department of the Institute.
- The Accounting software, 'Tally' is used to manage the entries of day to day transactions.
- The expenditure incurred on all heads of accounts are read and approved in the monthly meeting of Advisory Committee

**meeting of the Trust**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)****6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

Nil

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

- Our institute is self-financed. The main source of the fund for the institute is tuition fee collected from the students and Government scholarships.
- The Fee Regulating Authority has formed certain norms and regulations beyond which the Institute cannot charge any more amounts.
- The fee collected from students is used for salary and other day to day expenditure of the institution.
- Operating expenses include salary paid to Teaching and Non-teaching staff and non-salary expenses comprise of purchase of equipment, infrastructure development, maintenance, furniture & fitting work, repair and its maintenance, office expenses, printing & stationary and other miscellaneous expenses, etc.
- The funds are utilized in accordance with the budgetary provisions made with prior approval by the Management.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Practice-I

- To be a NAAC accredited institute.
- Being a part of it one day workshop on NAAC Awareness has been organized at institute level.
- Process of NAAC has been initiated.
- Faculty members are encouraged to attend workshop on NAAC/ Quality Program.

### Practice -II

- Implementation of E-Governance As per the meeting held and discussion, it is decided to implement E-Governance in the field of administration and academics.
- The necessity arises from the fact that in the world of digitalization we should be able to retrieve all the activities on a click.
- We have purchased a software that supports the student database From Vendor- Scinosys.
- All the notices, Important updates are shared with students through whatsapp groups.

### Practice -III

- Encouraging students to opt for higher education.
- IQAC cell organised Seminars on Preparation of MCA-CET, Seminar on Banking as a career opportunities.
- As a result 8-10 students have qualified the MCA-CET examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Our institute reviews its teaching-learning process, structures and methods of operations periodically through IQAC as follows

#### Monthly Academic Review

- Monthly Academic Review.
- The syllabus completion, extra classes to be allotted for subject teachers with less syllabus coverage.
- Monitoring student attendance and displaying it on notice board to create awareness amongst student.
- Unit test result analysis and corrective measures to be taken.

#### Course outcome-Program outcome Awareness

- We have made modification in the course file by adding Course outcome-Program outcomes.
- Faculties are informed to discuss students about respective course outcomes and Program outcomes.
- Course outcomes and Program outcomes are displayed on Notice-Board and institutional website.
- Mapping of Co-Po is carried out.

#### Feedback Collection

- Every year Feedback from studnets, teachers, Alumni are obtained.
- The feedbacks are analyzed and action taken report is made available.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="http://mahilabca.com/userfiles/file/jrp_agar_2020-21.pdf">http://mahilabca.com/userfiles/file/jrp_agar_2020-21.pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Our institute is a girl's College, hence we take maximum care for their safety and security. To ensure safety and security a full time security guard is provided. The entire campus is under CCTV surveillance. Various committees like Grievance redressal, anti-ragging, student council is formed to address student issues.

Following are the different measures initiated for the promotion of gender equity

- Every year on the occasion of Women's Day celebration various sessions like Women's Empowerment, Health awareness programs are organized.
- Speech competition is organised on Savitribai Phule Jayanti (The first lady to start women's school).
- During social Gathering, students are encouraged to perform acts on related to women's rights.
- Grievance committee is formed to address Girls issue.
- Girls common room is available with facilities as vending machine, First aid box, Newspaper etc.
- On the occasion of women's Day celebration, we have arranged a visit to Swyamsiddha Mahila Mandal, Latur.
- Poster presentation, Fancy Dress competition, Fabric Painting competitions were organised on the occasion of women's Day celebration.
- Equal opportunities are provided to all students to get representation on Different Committees.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/drive/folders/1Q4-5v5uQmO1Yg_oHZWYT5IsXMT80n4GG?usp=share_link">https://drive.google.com/drive/folders/1Q4-5v5uQmO1Yg_oHZWYT5IsXMT80n4GG?usp=share_link</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/drive/u/1/folders/1V4Ht6KXHAIVKUgNmouq9HDruinbuJVB4">https://drive.google.com/drive/u/1/folders/1V4Ht6KXHAIVKUgNmouq9HDruinbuJVB4</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>D. Any 1 of the above</b>
--	------------------------------

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

## Hazardous chemicals and radioactive waste management

## Solid waste Management

- Dust bins are placed in the entire campus for the collection of garbage.
- The solid waste collected from the campus is handed over to municipal corporation vehicles.

## Liquid Waste Management:

- The liquid waste generated from the campus goes directly to the drainage system created in the vicinity of the institute.

## E-waste Management:

- E -waste like cd's DVD's, CPU, Key-board, cables, chargers, monitors are collected and handed over to external agency.
- Minor repairs are done at institute level by lab assistant.
- In certain cases it is repaired by local mechanics.

## Biomedical waste management

- NoBiomedical waste is generated.

## Hazardous chemicals and radioactive waste management

- NoHazardous chemicals and radioactive waste is generated.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/drive/folders/1krkW7IjhM2Fw_Srss-6zz94qqeWrZ1Z?usp=share_link">https://drive.google.com/drive/folders/1krkW7IjhM2Fw_Srss-6zz94qqeWrZ1Z?usp=share_link</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting**

A. Any 4 or all of the above

**Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute encourages students to organize and participate in various activities related to tolerance and harmony towards cultural, regional linguistic etc as follows

1. Every Day National Anthem and University Song is played to

provide inclusive environment.

2. Independence day is celebrated every year to highlight struggle of freedom fighters.
3. Every year Republic day is Celebrated on 26th Jan by organizing activities highlighting the importance of the Indian Constitution. Students have delivered speeches on this occasion.
4. Tree Plantation activities are carried out in neighborhood communities.
5. Every year constitution day is celebrated on 26th November. An important part of the celebrations was the reading of the Preamble by students and Teachers.
6. On the occasion of Savitribai Phule Jayanti, speech competition was organised. The main objective of this session is to aware girls about Savitribai Phule who started the first Girls school in India. Also to encourage girl students to opt for Higher education, Helping the needy peoples in the society.
7. Institute organizes various activities on the occasion of World Population day, World Population day, NATIONAL INTEGRATION DAY etc.
8. As a part of curriculum, students have courses like Environmental Science & RTI, Intelligent Property Rights, Patents and Cyber Laws, Environmental Studies.
9. Swachata abhiyan is organized in the campus

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following are the various activities conducted for students and faculty members to sensitize about constitutional obligation

- On 15th August Independence day is celebrated.
- On 26th January Republican day is celebrated.
- International yoga day is celebrated. Activities are conducted on the occasion of World environment day.
- Child day is celebrated Andhshradha and Mhila Sablikaran"Guidance Program is conducted.



- Samvidhan divas is celebrated.
- Gandhi Jayanti is celebrated to create awareness about Non-violence.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

A. All of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Our Institute Celebrates National and International commemorative days, events and festivals. These activities were conducted but Due to covid outbreaks, most of the staff members and students attended online. They are Listed Below**

#### **1. Independence Day celebration**

2. Dr. Sarvepalli Radhakrishnan Birth Anniversary- Teachers Days
3. Sir. Mokshagundam Visvesvaraya Birth Anniversary- Engineers Day
4. Marathwada Mukti Sangram Divas
5. Gandhi Jayanti
6. Savitribai Phule Jayanti
7. Swami Vivekanand Jayanti
8. Chatrapati Shivaji Maharaj Jayanti
9. Dr. Babasaheb Ambedkar Birth Anniversary
10. Maharashtra Day
11. Ganpati sthapana.
12. National Science Day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best practice-I

**Title:** Educational Awareness Program conducted at Rural Area.

**Objectives of the Practice:** To create Educational Awareness in the rural area. To aware students about the different Government scholarship schemes.

**The context:** In the rural areas most of students are unable to study after 10th or 12th standard due to lack of information and financial status. Considering this institute organizes educational awareness camps.

**The Practice:** Every year the institute organizes camps to create awareness about different educational opportunities after 10th and 12th standard. Faculty members gives detailed information like what are the different educational options, the fees

structures , what are the government schemes for education, hostel etc during this session we try to interact with students to know about their area of interest and guide them accordingly.

Evidence of Success: It is observed that Students from various diversifying culture are admitted to our institute as well as in other institutes from nearby villages.

**Best practice-II**

**Title:** Financial Assistance to the economically weaker students.

**Objectives of the Practice:** To Promote the needy students pursue their education.

**The context:** Our institute is located in rural area where most of the students are unable to study due to poor financial status. With the vision of Dr.Yadav V.R. we are implementing Institute scholarship scheme " jeevan Rekha Pratisthans scholarship scheme".

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Educational Awareness in the tribal Areas. With the aim of instilling meaningful education & enhancing self confidence among women, Jeevan-Rekha Pratisthan made its humble beginning in the year 1994 with the Vision and Mission decided by Hon Dr. Vijaykumar Yadav. Inspired by the successful beginning, a women’s college with recognition from S.N.D.T Women’s University, Mumbai was started by the Pratisthan. The vision of institute is " To be a premier Technical Institute catering to the skill and professional development of the rural area students". Every year a team of faculty members approaches in the rural and tribal areas of Maharashtra. The main purpose of this activity is to aware the parents and students about different career opportunities. During the initial visit we came to know that, parents form tribal areas don't know anything about higher

education, they have a fear factor about the fees structures, hostel facilities etc. Hence forth we have decided to visit such places along with the local authorities and create awareness. Apart from initial discussion we send the letters in regional language containing the authentic information to each individuals. We also carry out counselling with parents. The main moto is to bring these students into the streamline of education.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To Initiate NSS Activities.
- To Enhance Training and Placement Activities.
- To Increase Number of Placement with handsome packages.
- To Increase MoU with National/International organizations.
- To Improve the academic Result.
- Motivate Faculties to Arrange/participate in FDP, Refreher courses, STTP, Workshops.
- Students representations in Technical/Non-Technical Events at National Level.